**Board Meeting minutes for October 20, 2024**

Board Member attendees: Chris Simonson, Reverand Jim Buckman, Leigh Ouimet, Sue Morris, Don Trawick, Jim Failmezger, Pat Stanley, Ken Stewart, Billy Cochran

Church Member attendee- Mary Alice Beard

Church Staff-Sydney Yancey, Brendan Rossell

**Spiritual Formation**-Ken Stewart

**Business/Admin:**

* HVAC Repairs-
  + See Quotes and Emails from Don T-we have 2 quotes currently for humidity issues. One is for a repair $17,000 and one is for full replacement of Loren Cook Machine-$48,000. There is a lead time to consider with both options.
  + Do we have the money for these repairs? We do have restricted funds for these types of repairs. Pastor Jim will get with Financial Secretary to review. Pat Stanley asked if she should come to next meeting to discuss?
  + This is not an emergency issue, and the Board has several questions (Don T will inquire and get back to the board on the following)
    - Warranty information
    - Other estimates
    - Dehumidifier for whole building/cost is this an option
  + Sue commented that some groups complain about temperature; it is set this way due to the humidity issue currently, but Pastor Jim advised that just let the staff know to adjust and it will be handled.
* Rooftiles were replaced but we have requested a quote for new roof.
* Guiding Principles Document Updates-Documented updated and approved with a motion from Chris S and Jim F second and was voted unanimously to incorporate changes; will be voted by church membership present at charge conference.

**From the Pastor and Staff:**

* Accountability report – Getting ready for Charge Conference
* Finance Report-Overall doing well
  + Review P&L with Financial Secretary
  + A little behind in General Fund
  + Typically, big income months are ahead however 2 of our donors are no longer with us
  + Finish paying apportionments
* Inactive Members List-sent to members to get contact information updated. Church continues to reach out. 3 years before a member can be removed and we have 430 names
* Charge Conference Details-
  + 6pm and will last about an hour.
  + 3 churches in attendance-New Prospect, Allen Temple and BFUMC
* Employee Retention Credit update-Still waiting to hear back
* Sydney Yancey-provided the Board her call statement for Deacon Ordination. There is a form to fill out that we recommend her for ministry; Chris S made a motion for the recommendation and Leigh O second, vote was unanimous in favor.

**Open Discussion**:

* Don T-question on outstanding items from previous meetings; Chris S advised he has a running list, and we will address on 11/10 meeting

**Executive Session**:

Closing Prayer: Chris Simonson